

Family Preparedness



Document Collection

This checklist aims to help you collect all the necessary documents to create a strong family plan. *Please be sure to collect the following for all the members of your household and save them in a secure place where you and your family can find easily but not obvious to a stranger.*

- Passport
- Birth Certificate
- If applicable, copies of naturalization certificates/visas/ green cards/work authorization of yourself and your immediate family members
- If applicable, documentation of pending immigration case
- Designation of Person in Parental Relationship Form
- If applicable, documentation of dual citizenship
- If applicable, marriage certificate
- If applicable, divorce certificate/documents
- Copies of Social Security or ITIN number
- Copies of health coverage and any other medical documents
- If applicable, documentation of criminal case (i.e. certificate of disposition, etc)
- Copies of lease
- If applicable, copies of any important documents regarding your vehicle
- If applicable, copies of any important documents regarding the purchase of your home
- If applicable, copies of any important documents regarding your business
- Power of attorney for the person responsible to manage your finances
- HIPAA (Authorization for Release of Health Information)
- If applicable, order of protection you might have against someone

Below, please describe where you've saved these documents
